

**P3 Human Resources Department (Recruitment Team)**  
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Dear Applicant,

**Reference: Bank Work with P3**

In response to your enquiry regarding becoming a Support Worker on the Bank Register with P3, please find attached the following information:

- Job Description and Person Specification
- Application Form (including Equal Opportunities Monitoring sheet)
- Unlock Your Potential Working With P3
- Guidance Notes For Completion

If you wish to apply for this post, please fill out the application form and return it to the address provided on the Guidance Notes for Completion. Our recruitment process for Bank Staff is on-going throughout the year, so there is no specific closing date for applications to be received, as we hold interviews throughout the year.

Please note that the application form must be fully completed, particularly in relation to how you meet the points detailed in the Job Description and Person Specification.

Please read the 'Guidance Notes for Completion' information, before completing your application form.

Please note that P3 are unable to obtain a Work Permit on your behalf. Please ensure that you have a Work Permit if you are required to have one.

As part of the recruitment process, all employees who will work with vulnerable adults and children will be required to undergo a check by the Criminal Records Bureau (CRB). Confirmation of employment will only be given on receipt of a satisfactory CRB Disclosure being received and all information provided will be treated in strictest confidence.

Please complete the Equal Opportunities Monitoring Form enclosed with the Application Form. This is for statistical purposes only, and will be separated from your Application Form prior to any short listing process. An acknowledgement letter will be sent to you to confirm receipt of your application form.

Thank you for your interest in this vacancy. We wish you every success with your application and look forward to receiving your completed form back in the near future,

Yours sincerely,  
*David Brown*

David Brown(Human Resources Support Team)